

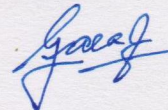
NOTICE

To: **All Directors**

Notice is hereby given that a meeting of the Board of Directors No. 03/2018-19/BM of M/s Emami Paper Mills Limited will be held at the Registered Office at ACROPOLIS, Unit No. 1, 15th Floor, 1858/1 Rajdanga Main Road, Kolkata - 700107 on Friday, the 10th day of August, 2018 at 01.15 p.m. (Tentative) after conclusion of the Audit Committee Meeting.

AGENDA

1. To take note of Minutes of the last Board Meeting held on 02nd day of May, 2018.
2. To place and take note of :
 - a) Action taken report on decisions / suggestions of previous Board Meeting held on 02nd May, 2018.
 - b) Information on Corporate Governance Practices and Corporate Governance Report for the 1st quarter ended 30th June, 2018.
 - c) Statement of Investors' complaints received and redressed during the 1st quarter ended 30th June, 2018.
 - d) Secretarial Compliance Certificate for reconciliation of total issued/paid up equity capital for the 1st quarter ended 30th June, 2018.
 - e) Compliance Certificate from the Executive Director C.E.O. and President (Finance) C.F.O. on Statutory Compliances for the period from 1st April, 2018 to 30th June, 2018.
 - f) Quarterly details of foreign exchange exposures and the steps taken by management to limit the risks of adverse exchange rate movement, if material.
 - g) Directors' Interest and Declaration under Section 164(2) and 184(1) of the Companies Act, 2013 given by Shri S. Balasubramanian, Independent Director.
 - h) Minutes of the meetings of Corporate Social Responsibilities Committee, Nomination and Remuneration Committee, Audit Committee held on 02nd May, 2018 and Minutes of the meeting of the Finance Committee held on 23rd July, 2018.
3. To consider the overall performance of the Company and Power Point presentation thereon.
4. To consider the Un-audited Financial Results for the 1st quarter ended 30th June, 2018 along with a compliance Certificate from C.E.O. & C.F.O., as required under Regulations 33(2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015.
5. To consider the draft Annexure and Proforma to Cost Audit Report for the financial year 2017-18.
6. To approve the Transactions with Related Parties for the 1st quarter ended 30th June, 2018.
7. To consider the Expenditure on C.S.R. Activities for the 1st quarter ended 30th June, 2018.





emami* paper mills limited

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CIN : L21019WB1981PLC034161

8. To consider and approve the closure of Dividend Account No. 000184400001376 for the year 2010-11 with Yes Bank Limited.
9. To take note of the Amendments in Section 177 of the Companies Act, 2013 relating to the Audit Committee.
10. To ratify the sanction of Enhanced Capex Buyers Credit and Derivative Limits of EURO 3,100,000.00 and USD 500,000.00 from IndusInd Bank Limited as approved by the Finance Committee at their meeting held on 23rd July, 2018.
11. To ratify the sanction of renewal of working capital credit facilities aggregating to Rs.390.97 Crores from State Bank of India, Commercial Branch, Kolkata as approved by the Finance Committee at their meeting held on 23rd July, 2018.
12. Any other business with the consent of the Chair and majority of Directors and Independent Directors.

For **Emami Paper Mills Limited**

G. SARAF
VICE PRESIDENT (FINANCE)
& SECRETARY

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PLACE: KOLKATA
Date:1st August, 2018